

Mission Statement

The mission of Riverdale High School is to maintain a comprehensive educational program in a safe learning environment that will encourage students to achieve their potential and become productive citizens. Riverdale's mission is a *Life Long Commitment to Excellence!*

Alma Mater

On a hill beside Stones River,
Always proud and bold.
Stands our cherished Alma Mater's
Flag of red and gold
Warriors ever brave and loyal,
Making right prevail,
We will honor thee forever,
Riverdale, all hail!
O Great Spirit of our nation,
Watching over all,
Guide us by thy light eternal,
Lest we faint and fall.
Warriors ever brave and loyal,
Making right prevail,
We will honor Thee forever,
Riverdale, all hail!

This handbook is in addition to all federal, state, and local codes and policies. It is not an exclusive document. The administration and faculty of Riverdale High School and the Rutherford County School System retain complete discretion to take any action, which ensures a positive and productive educational environment within the guidelines of the aforementioned codes, laws, and policies.

No person shall, on the basis of race, creed, ethnic origin, or sex, be excluded from participation in, be denied the benefits of, be treated differently from another person, or likewise be discriminated against in any educational program, interscholastic activity, club, or intramural athletics offered by Rutherford County Educational System.

2007- 2008 Riverdale School Calendar

August 6, 2007	In-service Day 1
August 7, 2007	In-service Day 2
August 8, 2007	Teacher Work Day
August 9, 2007	First Day for Students-Abbreviated
August 10, 2007	Teacher Work Day
August 13, 2007	First Full Day for Students
September 3, 2007	Labor Day – Schools Closed
September 21, 2007	Early Dismissal for Students
October 1-5, 2007	Fall Break-Schools Closed
October 18, 2007	Parent Teacher Conferences 9-12
November 21-23, 2007	Thanksgiving Break
December 20, 2007	Abbreviated Day Students and Teachers (2 hrs)
December 21-January 2	Winter Break-Schools Closed
January 3, 2008	Return from Winter Break
January 21, 2008	MLK Holiday
February 15, 2008	Early Dismissal for Students
February 18, 2008	Presidents’ Day
March 13, 2008	Parent Teacher Conferences 9-12
March 21, 2008	Good Friday, No School
March 24-March 28	Spring Break- Schools Closed
March 31, 2008	Return from Spring Break
April 25, 2008	In-service Day 3
May 26, 2008	Memorial Day- Schools Closed
May 27, 2008	Teacher Work Day
May 28, 2008	Last Day of School, Abbreviated Day for Students and Teachers

Riverdale High School Administration:

Mr. Tom Nolan	Principal
Mrs. Karon Robinson	Asst. Principal Grade 12
Mr. Robert James	Asst. Principal Grade 11
Mr. Tom Ridley	Asst. Principal Grade 10
Mr. Bill Spurlock	Asst. Principal Grade 9

Support Staff:

Phil Brooks	School Resource Officer
	School Resource Officer
Rita Lankford	Guidance Secretary
Linda Fritz	Bookkeeper
Pam Davenport	Attendance
Jennifer Underland	Secretary
Jaime Reneau	Annex Secretary
Julie Mayes	Attendance
Dawn Stevens	Vocational Assistant
Kerry Malone	ISS

Guidance Counselors:

Paula Rodgers	Students A-E
Bentley Shofner	Students F-L
Dana Meyerson	Students M-R
Donna Breeding	Students S-Z

Media Specialists:

Dolores Morris
Linda Vaughn

Operational Staff:

Cindy Farrar
John Bowen

The Greatest Faculty In The State of Tennessee**Business:**

Les Greer
Kathy Grimes
Tiffany Lee
Elaine McClain
Bridgett Morrison
Tyra Pilgrim
Shailla Travis
James Veale

English:

Chip Barham
Andrew Coomes
Kathy Evans
Karen Fleming
Glenda Hart
Laura O'Kon
Cassie Oring
Beth Riner
Kay Starrett
Nancy Stewart
Gwen Stockwell
Ruth Taylor
Loraine Vincent
Lil Welch
Patrick White
Barbara Wolff
Suzanne Woods
Renessa Yokley

Fine Arts:

Mike Aymett
Matt Curry
Rebecca Hunter
Ron Meers
Carrie Perkins
Deborah Radabaugh
Mary Ellen Smith
Brenda Williams
Foreign Language:
Natalie Anderson
Marguerite Butler
Carol Hargett
Angelina Hensley
Justin Johnson
Ben Ogles
Delia Topping
Jacob Truax

Drivers Education:

Ron Aydelott
Kevin Creasy
Palmer Jones

Mathematics:

Ali Arman
Angela Bryan
Brandon Burks
Tammy Caudle
Lamar Davis
Kim Edwards
Derek Grimes
Brandon Hanson
Allan Hardy
Web Hutchings
Gail Lewis
Kira Lockett
Ileah McKee
Brad McTigue
Maranda Nave
Nate Paris
Ernie Rivas

Wellness:

Michael Burt
Brienne Dodgen
Rickey Field
Jordan Hankins
Terry Hemontolor
Ben Johnson
Kris White

Science:

Jeff Breeden
Matthew Dodd
Hillary Hargrove
Nick Horton
Sara Kennedy
Amanda Parks
Buddy Powers
Lee Ann Richardson
Alex Roberts
Valarie Rollins
Vel Rollins
Brooke Wyant

Graduation Coach:

Melissa French

Special Education:

David Bess
Jeanne Conatser
Dianne Cooper
Jennifer Hignite
Ashley Marshall
Angela Messer
Trish Nelson
Becky Smith
Tony Suitt
Debra Ward
Karen Wood

ROTC:

LTC Doyle Boyd
SGM Jeff Pick

Vocational Education:

Joy Rich
Brandi Bontrager
Natalie Fallin
Sara Hudson
Mary Liggett
Emily Marshall
John Marshall
Ron Nethererton
Mike Shew
Bryan Staats

Spectrum:

Dr. Tim Long

Social Studies:

Sammie Best
Ben Bowers
Joe Bryant
Heather Ihde
Tim Layne
Cuyler Lanier
Jim McDowell
Barry Messer
Shirley Watson
Stephen Williams
Gary Patterson

Attendance Policy

Absences shall be classified as either excused or unexcused as determined by the principal or his designee. If an absence is unexcused, the work missed may be made up within 5 days of returning to school from said absence. Out-of-school suspension days will be considered unexcused absences. Students absent for out-of-school suspension shall be allowed to make up the work missed within 5 days of returning to school from said absence and receive 80% of the grade earned. If a grade was not taken, no deduction in grades will occur because of the absence. After 5 unexcused absences, the student will be referred to the county attendance office. **Court action against parents may result.**

Excused Absences

The only excused absences are:

1. Doctor or dentist appointment (for student only)
2. A death in the immediate family (father, mother, brother, sister, uncle, aunt, or grandparent)
3. Personal illness or immediate family illness
4. Required court appearance
5. Religious observances
6. Administrator's discretion
7. Extreme weather conditions

Unexcused Absences

1. Truancy
2. Car trouble, lack of transportation, or traffic
3. Suspension
4. Job interviews
5. Oversleeping
6. Working
7. Driver's license (exemption – after 5th period: Excused-Makeup)
8. Family Vacations

Procedure to Receive an Excused Absence:

1. Take your note to the attendance office to be stamped between 7:30 and 7:45 a.m.
2. Give stamped note to your session room teacher.
3. The teacher will then issue an admission slip.
4. The above procedure must be completed within five days after a student returns to school.

Make-Up Work Policy:

Make up work must be completed with the classroom teacher within five (5) school days after a student returns to school.

Attendance Incentives:

1. Final exam exemptions – see page 22.
2. Any student with four years perfect attendance will receive a plaque, in recognition of this achievement.

Early Dismissal

1. Students who are eligible for early dismissal must leave during this assigned period. This includes marketing, Co-op, and students with an early class.
2. Students who became ill at school are expected to report immediately to the attendance office for observation and further instructions. Remaining in the restroom will be considered skipping class. Students must sign out through the attendance office after a school official has contacted a parent.
3. It is recommended that all appointments be made before or after school hours. Students, even those over 18, who must sign out must call a parent/ legal guardian to leave.
4. The student must be excused by a school official any time it becomes necessary to leave campus. The procedure is as follows:
 - A. Bring a note asking to leave school to the attendance office before 7:55 a.m. Make sure a parent's phone number is on the note.
 - B. Pick-up "Permit to Leave Campus" from the attendance office between classes.
 - C. Sign out in the attendance office as you leave.
 - D. Have teachers whose classes you missed sign the "Permit to Leave Campus." It is good for make up purposes only on the following day. Teachers must see the permit, and the class work must be completed or the excused absence will not be recognized.
 - E. If you return to school, sign back in. The full responsibility for completing this procedure rests with the student. The student should save all excused permits until the end of the semester.

5. RIVERDALE IS A CLOSED CAMPUS. STUDENTS ARE NOT ALLOWED TO CHECK OUT AT LUNCH TO EAT OR RUN ERRANDS. The phone in the attendance office is only for sick people during lunch. To use it, you must have a note from the nurse or prior approval from your assistant principal. Your parent may come in and check you out during lunch. We will not accept phone calls from parents during lunch for lunch dismissal.

Student Driving

A student who does not comply with the parking regulations is subject to warnings or towing at the student's expense. A student's driving privileges may be revoked if the following guidelines are not closely followed:

1. A 10 mile- per hour speed limit on campus.
2. **Vehicles and the parking area are off limits during the school day without administrative approval. Violators will be subject to disciplinary action.**
3. Vehicles left in the parking area MUST display (from the rear-view mirror) a valid parking permit. These may be purchased from Officer Brooks in the main office.
4. Student parking is provided in the parking lots located beside the main building, in the back of the vocational building, and in front of the gymnasium. Students may not park or drive on any grassy or dirt areas of the campus, or in any area designated faculty, staff, visitors (red stones) or any other area not authorized.
5. Students are not to associate with non-students who may be in the parking lot during school hours.
6. **There will be no loitering in the parking lot or sitting in vehicles for any reason, before, during or after school hours.**
7. Vehicles leaving campus at the end of the school day must yield the right of way to school buses.
8. Drivers should always yield to pedestrians.
9. Students leaving campus without permission will be suspended
10. Illegally parked cars will be ticketed with a warning sticker and then towed..
11. The Riverdale administration reserves the right to deny on campus driving privileges to any student who has driving violations.

Attendance and Driving

According to state Law. (TCA #49-6-3017) if a minor has been absent from school for ten (10) consecutive unexcused days OR fifteen (15) total unexcused days in one semester or **if a student fails to maintain satisfactory academic progress based on end of semester grading** (must have passing grades in three classes), the Department of Safety shall deny or suspend a driver's license or learner's permit to such a person. Riverdale High School will send Certificate of Non-Compliance to a Driver's License Review Committee of the Rutherford County Board Of Education every twenty (20) days; Rutherford County will then notify the Department of Safety. **When a student who is a minor applies for a driver's license, the student must take a Certificate of Compliance before a license will be issued. This certificate may be obtained in the attendance office at RHS.**

Student Behavior

The following regulations were developed in an attempt to create a school environment conducive to learning. In order to maintain a safe learning environment students observing any of the infractions listed below should immediately contact school staff or administration.

1. Students are expected to follow instructions and cooperate with the school staff. Any student who refuses to accept disciplinary action, **fails to give his/her correct name when asked by any staff member**, or engages in physical violence, obscene gestures, or

vulgarity will be suspended immediately. Students who are disrespectful to any member of the school staff will also be subject to suspension. **Anyone participating in any altercation will not be allowed to attend any Riverdale extra-curricular activities for one semester (this includes away games).**

2. Participating in, inciting, advising, or counseling with others to engage in any act disruptive to regular school activities on or off campus will result in serious disciplinary measures.
3. Each individual is expected to show respect for the rights of others. Students fighting on school grounds are subject to immediate suspension and may be transported to a detention facility. **The second offense will be considered more serious and will result in a longer suspension. Pep rally privileges will be revoked.**
4. Written or verbal threats to another student or staff member will result in serious disciplinary measures.
5. **All substance abuse is prohibited at Riverdale High School.** Any student using, furnishing, or possessing any illegal, non-prescribed narcotic drug, hallucinogenic, amphetamine, barbituate, marijuana, drug paraphernalia, paint, glue, beer, alcohol, or intoxicant of any kind shall be suspended immediately and referred to the proper authorities. (See Zero-Tolerance Behavior.)
6. Possession of any lethal or dangerous weapon (even a replica of such weapon) or pyrotechnics (firecrackers, powders, explosives, ammunition, etc.) or self defense devices (mace, pepper spray, shockers, etc.) shall be subject to immediate suspension. (See Zero-Tolerance behavior.)
7. Gambling will result in serious disciplinary measures. Possession of gambling devices (such as dice, cards of any kind, etc.) is also prohibited.
8. Theft of any kind will result in an automatic suspension. The offending student will be held responsible for compensation of stolen property.
9. **Students who destroy or damage school or personal property shall pay for such damage according to the value set by school authorities and be subject to suspension from school. Graffiti is considered destruction of school property.**
10. Students who use technology inappropriately will be subject to suspension and computer privileges will be limited.
11. Misrepresentation of information to school officials (including forgeries) will result in suspension.
12. Any form of cheating, including copying, will result in a zero for all students involved. This may also become a part of the student's disciplinary record.
13. Once a student has arrived on school grounds, leaving campus at any time before dismissal without permission will result in immediate suspension

First Offense	ISS-3 days
Second Offense	OSS-3 days

14. Handholding is permitted, but all other displays of affection are not allowed. Offending students will be disciplined.
15. Non-school publications may not be distributed or posted without prior approval of the school administration.

16. Skateboards and rollerblades are not allowed on campus, including the Riverdale Stadium.
17. Students away from campus on school activities are expected to follow all school policies. Disciplinary action will be the same, whether on or off campus.
18. Any student who refuses to give any item to a principal or SRO officer when asked will be subject to suspension and possibly subjected to remandment to the alternative school. A student who refuses to give up his/her cell phone will lose his/her privilege to carry the phone for the remainder of the school year and be given a 5 day out-of-school suspension.
19. Students are to take pride in the campus. Anyone caught littering will be subject to suspension.

Skipping Class

Remaining out of class (while on campus) without an authorized excuse note will be considered skipping. This includes remaining in the restroom, guidance office, SRO's office, library, cafeteria, gym, or any other area.

1st offense	Detention
2nd offense	ISS-3 days

If you skip during 4th period special lunch activities, all other privileges will be taken from you for the remainder of the year.

Tardy to Class

Students are expected to be in their assigned classroom when the bell rings. The following list outlines the penalties assessed against students who are tardy to class (each semester):

1st Pink Slip	Warning
2nd Pink Slip	Warning
3rd Pink Shp	Detention
4th Pink Slip	Notify Parents/ Loss of assembly/pep rally privileges for the remainder of the semester
5th Pink Slip	1 day ISS
6th Pink Slip	2 days ISS
7th Pink Slip	3 days ISS
8th & subsequent	1 day OSS

Tardy to School (Rutherford County Policy)

Students are expected to be in their assigned session room when the 7:55 a.m. bell rings (6:50 a.m. for early morning classes). Late students should sign in through the attendance office immediately upon arrival to school. **Students who do not sign in are subject to immediate suspension.** The following list outlines the penalties assessed against students who are tardy (unexcused) to school (each semester):

1st offense	Warning
2nd offense	Warning
3rd offense	Detention
4th offense	two detentions (failure to attend will result in ISS-2 days)
5th offense	ISS - 3 days
6th offense	ISS - 3 days
7th offense	ISS - 3 days
8th offense	OSS - 1 day

9th offense **OSS - 2 days**
10th offense **OSS - 3 days**
& subsequent

Excessive tardiness to school will result in notification of the county attendance officer. Tardies are excused for the same reasons as absences, with parent verification of official documentation required. Written notes are not accepted.

Electronic devices

Students are prohibited from using cellular phones on school property before, during and after school. Phones may be used on campus after 3 p.m. Faculty members are directed to confiscate cellular phones. Students should not bring radios, ipods, compact disc players, pagers, electronic games, lasers, or any kind of disruptive device to school or school activities. Faculty members are directed to confiscate such items from students and turn items into office. Items that are confiscated will be handled as follows: **Riverdale High School administration is not responsible for lost or stolen confiscated items. Electronic pagers(beeppers) are prohibited on campus. Refusal to turn over phone to an Administrator is an automatic 5 day OSS.**

1st offense- **Items will be turned over to administration, and parent or guardian must pick it up.**
2nd offense- **Items will be kept for remainder of year, to be retrieved at end of year.**

Tobacco

Students are not allowed to use tobacco in any form on the Riverdale campus or at any school activity. Also, possession of any tobacco product is strictly prohibited and violators will be given an automatic suspension.

First offense **OSS-3 days**
Second offense **OSS-5 days**

Also, possession of a lighter on school property is prohibited. Violators will be subject to disciplinary action.

Detention

Serving an assigned detention takes precedence over work, extracurricular activities, sports, and/or personal plans. Students are notified in advance and must report to the Annex Cafeteria on the appointed date. Detention begins promptly at 2:50 p.m. and does not dismiss until 3:45 p.m. Students who fail to report or arrive late to detention will be counted absent and will face further disciplinary action (ISS-1 day).

Once admitted to detention, students are expected to be involved with schoolwork. Students will not be permitted to leave their assigned seat (including restroom requests) nor will they be allowed to eat, drink, sleep, or communicate with others. Students who are disruptive in detention will be dismissed and may be suspended.

Suspension

There are two types, in-school suspension (ISS) and out-of-school suspension (OSS). **All students who are suspended at any time during the school year (ISS or OSS) must take final exams!** Students assigned to ISS should come to school at the regular time, but they must report to the ISS room (P-1) by 7:55 a.m. Co-op students must stay the entire day. Serving ISS does not penalize students academically. Students present in ISS are not counted absent, and all schoolwork that is completed will count toward the six weeks grade. Students are responsible for taking the assignment sheet around to their teachers to get work and will return their own work to the teacher when they return from ISS. The most serious level of school discipline is OSS. During OSS, students are completely removed from the school environment, and they are not permitted to participate in any school-sponsored activity (including extra-curricular activities and sports). OSS is considered an unexcused absence. Students will be given an opportunity to make up academic work within 5 days of their return, and must ask their individual teachers for assignments. Students will receive 80% credit for the work during OSS.

Activities and Events

Pep Rallies

Students not participating must stay in designated departmental areas under supervision. Students who choose to attend should observe the following guidelines:

- A. All students must stand with their class.
- B. Students must remain off the playing floor.
- C. No objects can be thrown, including paper confetti.
- D. Students should stand respectfully during the Alma Mater.

Assemblies

Students are expected to conduct themselves properly before, during, and after such assemblies. Any student causing a disturbance during an assembly, including pep rallies, will face immediate suspension, and will be prohibited from attending future assemblies/pep rallies.

Special Activities

For special school activities, students will not be allowed to leave school without bringing a permission note from their parents and following proper sign out procedures.

Student Dress and Grooming

In keeping with the educational purpose of this school, students are expected to dress and groom themselves appropriately. Each student is expected to keep his or her personal and clothing appearance clean and neat. The following rules will be enforced for all Riverdale students, male and female. Students who violate these rules are subject to suspension.

1. Clothing and accessories with slogans that are about (or suggestive of) drugs, alcohol, sex, or obscenities or which

- prove to be a disturbing influence shall not be allowed in the Rutherford County School System.
2. Footwear and shirts must be worn. **House shoes are not acceptable.**
 3. Bare midriffs,,t-back tops, sheer or see-through clothing, bare backs, off-the shoulder tops, tank tops (spaghetti straps less than 1-inch wide), and muscle shirts are not allowed.
 4. Hats, hoodies, scarves, bandanas, headbands, caps, face paint, curlers, rakes, picks, combs, or sunglasses may NOT be worn inside the building. Students violating this policy may have the article confiscated. Items will be returned at the end of each semester.
 5. Jeans with holes above the knee are not allowed.
 6. Leotards, spandex, lycra, and form-fitting clothes are not suitable schoolwear. However they are allowable if they are worn in conjunction with other garments that adequately cover the shoulders, chest, and behind.
 7. The length of shorts and/or skirts must be equal or longer than the fingertip of the individual while standing in a relaxed position, even if worn with leggings.
 8. Baggy pants should be worn properly at the waist.
 9. Clothing and accessories with slogans that are about (or suggestive of) fraternities or sororities are not allowed.
 10. Excessive exposure of cleavage is unacceptable.

Disciplinary Action for Violating Dress Code

1st offense	Warning
2nd offense	Brought into compliance & given detention
3rd offense	Brought into compliance & given 1 day ISS
4th offense	OSS - 1 day

Rutherford County Policy

Care of Textbooks

Textbooks are the property of the Rutherford County Board of Education and shall be returned at the end of the school year, upon completions of the course, or upon withdrawal from a course or school. Parents are required to sign an agreement stating they will be responsible for the textbooks received and used by their children. If it is determined that there has been willful loss or damage of this textbook, the principal shall assess the appropriate fine and notify the parents in writing. The principal may include with the notice a provision stating that failure to pay the fine imposed within a reasonable time may result in the withholding of all grade cards, diplomas, certificates of progress, or transcripts until restitution is made to the school.

Zero-Tolerance Behavior

In order to ensure a safe and secure learning environment free of drugs, violence, and dangerous weapons, any student who engages in the following behaviors will be subject to suspension for a period of not

less than one (1) calendar year. The superintendent shall have the authority to modify this suspension requirement on a case-by-case basis. Zero-tolerance acts are as follows:

Any student who, while on a school bus, on school property, or while attending any school event or activity:

1. Unlawfully possesses any narcotic or stimulant drug or dangerous weapon; or
2. Commits battery upon any teacher, principal, administrator, or any other employee of a local education agency.
3. Possesses, uses or transfers any dangerous weapon.
4. Unlawfully uses, or is under the influence of any narcotic or stimulant drug, prescription drug, or any other controlled substance (including marijuana)
5. Sells, distributes or transfers any narcotic or stimulant drug, prescription drug, or any other controlled substance (including marijuana)

PLAGIARISM STATEMENT

I understand that plagiarism is taking someone else's ideas, words, phraseology, or concepts and presenting them as his/her own.

***Plagiarism includes, but is not limited to the following:**

^ Copying or purchasing another's entire paper and claiming it as one's own.

^ Copying (cutting and pasting) a part of another's paper and claiming it as one's own.

^ Copying information from any source, including web sites, and presenting that information as one's own.

^ Copying information from a source word for word without putting quotes around those words-whether or not the source is cited directly in the paper or in the Works Cited.

^ Copying or paraphrasing information from a source but changing the words around without providing an in-text citation-whether or not the source is cited in the Works Cited.

^ Copying information correctly with quotation marks, including a proper in-text citation, but no citation in the Works Cited.

^ Turning in a paper used in another class or context without first seeking permission from ALL instructors or supervisors included.

When a student has plagiarized, in part or in all, that student will be subject to the following consequences:

^ Conference with the student, parent(s), and teacher.

^ Re-write the paper within one week's time, earning a maximum grade of 80.

***Adapted from Middle Tennessee State University Plagiarism Statement**

Permission to print granted by Dr. Trixie Smith, Middle Tennessee State University, English Department

Before and After School

The main hallway is to remain clear each morning. Students who arrive early must move to the commons area or the courtyards. The gym and vocational buildings will not be opened until 7.45 a.m.

Students who wait after school should use the front lobby of the main building only. The building must be cleared by 4 p.m. each day.

Visitors on Campus

Riverdale High School is a closed campus. Visitors are not permitted except for official reasons (those approved by the principal's office). **Guests should not be brought to school**, as our full-time efforts must be directed toward our own students. This includes babies and small children. **Social visits are not allowed.** Parents of RHS students are welcome to visit the school any time. They should report to the main office and communicate with a school official as to the area they wish to visit. Trespassers will receive a Rutherford County School trespassing warning.

Food and Drinks

Lunch

Open food and drinks are not permitted in classrooms or hallways (Even candy and other snacks that are concealed easily). During lunch, students should eat either in the main building, the courtyard area, or the annex cafeteria. Food and drinks are to be consumed only in the cafeteria and courtyard area. Students are responsible for keeping the cafeteria clean at all times, disposing of trash properly. Failure to comply with rules will result in restricted eating privileges. **No outside food is to be ordered or delivered to the school.**

Meal Tickets

Money may be put into your account in the cafeteria from 7:15-7:50 a.m. Breakfast may also be purchased at this time.

Lockers

Lockers are distributed at the beginning of the school year. In the main building, these lockers have combinations that are changed annually. Another lock is not to be placed on the locker. The locker combination is the student's personal responsibility, and should be kept confidential. (Session room teachers have a copy of their students' combinations — if you forget yours, ask.) If a student cannot open his locker, contact one of the assistant principals. In the annex, students should keep locks secured at all times. Loss of lock in the Annex will result in a \$5 replacement fee. A \$3 locker rental fee is charged.

Lost & Found

Unattended items should be turned in to the office immediately. **Failure to do so will be considered theft.** Because RHS is not responsible for lost or stolen personal property, students should not bring large amounts of money, expensive jewelry, or other valuables to school.

Phone calls

Outgoing Calls:

Public telephones are provided for student use. Calls may not be made during class time. Out of respect for others, there is a three-minute time limit. Social calls are not permitted. Office telephones are off limits.

Incoming Calls:

Except in emergencies, students will not be called from classes to answer telephone calls. Messages will be taken and the office will attempt to contact students between classes.

Sales

Students may be asked to participate in school-sponsored sales. Selling for out-of-school groups (such as churches, clubs, fraternities, and sororities) will not be permitted. Only approved materials may be sold during designated times. Students who accept such materials are held responsible for either turning in money or returning the items to the teacher in charge. Items (and/or money) must be returned by a specified deadline. Prolonged failure to comply will result in serious disciplinary measures.

Transfer of Money

By state law, no personal checks may be cashed at school. Checks written for fees, fundraisers, or other authorized school purchases should be payable to Riverdale High School.

Student Insurance

Riverdale High School does not sell insurance. However, as a convenience to students and their families, insurance is offered to interested students through an independent insurance agent. Inquire at the main office for more information. Insurance is only compulsory for school-sponsored athletics, and such insurance is available to those who participate in sports. The participating student must either show proof of family coverage or subscribe to the school insurance.

Grading Scale

A	93-100
B	85-92
C	75-84
D	70-74
F	69 & below

Report Cards

Report Cards are issued at the end of each six weeks grading period.

Grade classification

A student must have earned three units to be classified as:

Sophomore	4 units
Junior	9 units
Senior	14 units
Graduate	20 or 21 units

Grade Point Average (GPA) and Class Rank

All students and all subjects are included in class rank and GPA. The following 4-point scale is used for semester grades. GPA and class rank are based on semester averages only.

A	4 quality points
B	3 quality points
C	2 quality points
D	1 quality point
F	0 quality points

Class rank is computed at the end of the 5th and 7th semesters.

When a course is repeated, BOTH grades become part of the GPA.

Honor Roll, and Principal's List

For a student to be eligible for the Principal's List his or her six weeks grades must be all A's. For the Honor Roll, the grades must be at least fifty percent (50%) A's with no grade below a B.

Guidance Department

When a student wishes to see his counselor, he should stop by the guidance department between classes and schedule an appointment.

Schedule Request

Requests for schedule changes must be completed within the first week of the semester and then only for one of the following reasons:

1. Graduation requirements
2. Physical limitations
3. Administrative action to balance class loads
4. Errors in scheduling

Changes for any other reasons require a written request from the parent/guardian and administrative approval.

Dropping a Class

Before a class can be officially dropped, a student must return his textbook and have his drop slip signed by his former teacher and the new teacher. The drop slip must be returned to the guidance department.

Withdrawal from School

When a student withdraws from school for any cause during the school term, he must follow Guidance Department procedures. All records must be cleared, textbook returned, and indebtedness paid before a transcript of the student's record can be forwarded to another school for admission there.

Peer Tutoring

Two National Honor Society students will be on duty daily to assist students who need tutoring in the core areas (in the SLR: 7:20-7:45 a.m. and 2:50-3:20 p.m. in the Annex Cafeteria).

Regular Diploma

The following 20 or 21 units shall be required for graduation. Students shall complete the core curriculum plus either the University Preparation Curriculum and/or the Technical Preparation Curriculum. The combination path requires 21 units.

Core Curriculum	Units
English Language Arts	4
*Mathematics	3
Science	3
**Social Studies	3
Wellness	1
<hr/> Total	<hr/> 14

**The Social Studies curriculum must include the following

	Units
United States History	1
Economics	1/2
American government	1/2
World History, Modern History, World Geography, Ancient History, Or European History (Students Choice)	1/2 1

University Preparation Curriculum	Units
Foreign Language (both units must be the same language)	2
Fine Art	1
Electives	3
<hr/> Total	<hr/> 6

***Math credits must include Algebra 1, Algebra II & Geometry**
Technical Preparation Curriculum

	Units
Program of study focusing on a particular technical area	4
Electives	2
<hr/> Total	<hr/> 6

***Math credits must include Algebra I or Math Tech II**

Additional Diploma Information

- A. Students who entered high school before 2001 must pass the TCAP Competency test during 9th-12th grade.
- B. All students must take an exit exam, (ACT, SAT, or Work Keys).
- C. All students must earn 20 or 21 units, including those required from the core and planned program of study.
- D. A State Diploma with Honors may be earned by students who complete requirements for either curriculum, provided they maintain at least a 3.0 GPA.
- E. To receive the Riverdale Academic Seal, a student must complete the requirements of the State Diploma with Honors, no semester lower than a C and an overall average of 3.5. **Two honors classes must be taken each year.**
- F. All students beginning with the graduating class of 2005 must pass the Gateway Exam in English II, Biology, and Algebra I in order to receive a diploma.

G. A Certificate of Attendance or a Diploma of Specialized Education is offered to students who cannot qualify for a Regular or State Diploma with Honors.

H. All students will be required to take six units during each academic year. Only the principal may make exceptions.

I. All vocational completers are required to take the Work Keys Test.

I. Entering class of 2002-2003 in order to qualify for valedictorian, must complete 10 Honors classes.

Courses Offered In Tennessee High Schools Which Automatically Meet UT and TBR Admissions Requirements

<u>UT/TBR Unit Requirements</u>	<u>Course Fulfilling Requirements</u>
English (4 units required) Algebra I & II (2 units required) Advanced Mathematics (1 unit of Geometry or advanced course with Geometry as a significant component required)	English I, II, III, and IV Algebra I and II Unified Geometry, Trigonometry. Advanced Mathematics Survey, Analytical Geometry, Advanced Algebra, Probability & Statistics Calculus
Natural/Physical Science (2 units required; 1 course MUST be Biology I or IT, Chemistry I or II or Physics) Technology,	Biology I, II Chemistry I, II Physics, General Science, Physical Science, Principles of General Science I-A, Geology Ecology and Conservation Of Natural Resources
U.S. History (1 unit required)	U.S. History
Social Studies (1 unit required)	World History, Ancient History; Modern History, World Geography
Foreign Language (2 units in same language required)	Latin, French, Spanish, Japanese, Russian, German, American Sign Language
Visual Performing Arts (1 unit Required at the beginning of Fall)	Theatre Arts, Visual Arts, Music Theory, Music History, Vocal Music, Instrumental Music, Art History and General Music

- * Communications for Life satisfies English IV requirements.
- * All courses must be one-year courses.
- * Economics, Sociology, Psychology, Civics, U.S. Government, and Anthropology will not meet Social Studies requirements (for college purposes).

The courses listed on the chart on the preceding page are those currently approved by the State Board of Education and currently approved Tennessee high schools. An appropriate College Board Advanced Placement course will also meet a unit requirement.

Exams

Exams are given at the end of the semester and at the end of the year. Only a medical excuse will be accepted for missing a mid-term or final exam. All excuses for make-up exams must be signed by Mr. Nolan.

Exam Exemptions

Eligibility for exam exemptions begins the first day of school. A student who has been suspended (ISS or OSS) is not eligible for exemptions. Exemptions are at the teacher's discretion.

Guidelines For Final Exam Exemptions

Full Year Class		One Semester Class	
8 absences	A average	4 absences	A average
6 absences	B average	3 absences	B average
4 absences	C average	2 absences	C average
2 absences	D average	1 absence	D average

Student Recognition & Incentive Plan

The Renaissance Student Recognition Program honors students who excel academically and those who perform to the highest level of their abilities. Recipients are selected based upon semester grades and approval of the administration. Candidates will not be approved if they have unexcused absences, a record of disciplinary infractions, or if they have been suspended during the semester.

The following are incentives established for each category:

Gold Card: "A" Students

1. One day of independent study
2. Free admission to all home school activities, excluding in-school contests
3. Free RHS parking pass
4. Complimentary RHS sweatshirt

Silver Card: "A" and "B" Students (At least 50% A's)

1. 50% discount on admission to all home school activities
2. Free RHS parking pass

Bronze Card

1. 50% discount on admission to all home school activities
2. Free RHS parking pass

***THE ADMINISTRATION RESERVES THE RIGHT TO WITHDRAW THE PRIVILEGES OF THE CARD.**

Clubs, Activities, and Athletics

Basketball Pep Band

Sponsors: Mr. Meers and Mr. Aymett. Meeting Room: H-2 Purpose: To provide entertainment and to boost school spirit at basketball games. Requirements: Students enrolled in Marching Band or Wind Ensemble will perform in one of four pep bands.

Beta Club

Sponsors: Ms. Caudle and Ms. Anderson. Meeting Room: Annex
Purpose: To encourage academic excellence and foster school and community service. Requirements: Applicants must have a minimum 3.0 GPA.

Business Professionals of America

Sponsor: Ms. Grimes, Morrison, McClain, and Lee. Meeting Room: F-2
Purpose: To develop vocational competence in office occupations, improve poise, sociability, attitude and tact through club functions, and to foster better student leadership. Requirements: Students must be enrolled in an approved Office Technology class.

Chess Club

Sponsor: Mr. Horton. Meeting Room: Library. Purpose: Develop basic chess skills and nurture strategic and cognitive skills.

Chorus

Sponsor: Mrs. Williams. Meeting Room: H-1
Purpose: To provide beginning vocal music instruction. Requirements: Must be enrolled in Chorus class.

DECA

Sponsor: Mrs. Hudson, Rich, and Pilgrim. Meeting Room: F-1
Purpose: To develop future leaders for marketing and management.

Drama Club

Sponsors: Mr. Curry, Ms. Smith. Meeting Room: Auditorium or D-5
Purpose: To promote enthusiasm and interest in theatre. Requirements: Open to everyone.

FADE

Sponsor: Ms. Hargrove. Room: P-5 Monday 2:50-3:10 p.m. Purpose: To initiate recycling, maintain an outdoor classroom, and work on campus beautification.

F.C.A.

Sponsors: Mr. Field, Mr. Davis. Meeting Room: Upper Level Gym
Purpose: Christian fellowship for athletes and friends. Requirements: Open to everyone.

Family Career and Community Leaders of America

Sponsor: Ms. Brewer and Ms. Fallin. Room: G-2

French Club

Sponsor: Mr. Truax. Room: BN-4.

German Club

Sponsor: Ms. Topping. Meeting Room: AN-3
Purpose: Motivational and social activities centered on the students' common study of the language, customs, and culture of Germany. Requirements: Students who are currently enrolled in German 1 or have been enrolled in the plan are eligible.

Jazz Band

Sponsor: Mr. Meers. Meeting Room: H-2 Purpose: To provide performance opportunities for those interested in jazz. The group also tours area schools with the Riverdale Singers. Requirements: Audition.

Key Club International

Sponsor: Mr. Bryant. (Kiwanis Club International). Meeting Room: Science Lecture Room Requirements: Recommendation of a faculty member or petition. Applicant should be of good moral character, be willing to serve the community and school, have a minimum GPA of 2.75, and have a desire to work with others toward a common goal. Members must attend three of the four monthly meetings and complete half of the scheduled service projects each month.

Latin Club

Sponsor: Mr. Ogles. Meeting Room: BN-5 Purpose: To foster classical education among students in Latin. Requirements: Open to all students enrolled in Latin classes. Former Latin students are also invited to become members.

Marching Band

Sponsor: Mr. Meers and Mr. Aymett. Meeting Room: H-2 Purpose: To provide a matching experience for students that includes, band competitions, ball games, and parades. Requirements: Have a background in music that allows the student to perform their assigned part.

Mu Alpha Theta

Sponsors: Ms. Lockett and Ms. Lewis. Meeting Room: B-2 Purpose: Honors Math Club Requirements: Minimum overall GPA of 3.0 (with a minimum 3.5 GPA in mathematics.) Must be enrolled in a third semester math course in high school.

Mu Sigma Lambda

Sponsor: Mr. Meers. Meeting Room: H-2 Purpose: A Music Honor Society limited to band members and the Riverdale Singers. Requirements: Students must have a 3.2 GPA and meet musical requirements.

National Art Honor Society

Sponsors: Ms. Hunter and Ms. Radabaugh. Meeting Rooms: G-1 & G-2 Purpose: To foster excellence and a dedicated spirit to the pursuit of and recognize students who have shown outstanding ability, and bring art to the attention of the school and community. Requirements: Applicants must be a sophomore, junior, or senior. They must have completed Visual Art I, have a recommendation from an art Teacher, have a 3.0 average in art and have completed their last semester of art at RHS (or been a member at another school.)

National Honor Society

Sponsor: Ms. Hargett. Meeting Room: BN-8 Purpose: To encourage academic achievement while developing ideals of scholarship,

character, service, and leadership. Requirements: Students must be enrolled in two honors courses per semester a minimum GPA of 3.5, and give evidence of leadership and service in the school and community. Students must maintain a 3.5 average. NHS sponsors a tutoring program before and after school. Members are required to tutor twice a year.

PRIDE

Sponsors: Ms. O’Kon. Meeting Room: E-1. Purpose: To promote a drug-free lifestyle and encourage children in feeder schools to make wise choices. Requirements: Pledge to stay drug, tobacco, and alcohol free for one year.

Riverdale FFA Chapter

Sponsors: Mr. Shew. Meeting Room: SLR Purpose: To develop leadership, citizenship, and cooperation, among agricultural education students. Requirements: Must be enrolled in agriculture education class (including Horticulture) and pay local, state, and national dues.

Riverdale High School Student Council

Sponsors: Ms. Starrett, Hart, and Edwards. Meeting Room: Science Lecture Room Purpose: To act as a means of communication for and between the students, faculty, administration and public. It provides an opportunity to learn about and be part of a governing body. To develop, and exhibit leadership qualities, and express the student body’s feelings, opinions, and interest. It will also promote school loyalty and spirit. Requirements: Interested students may gain membership by election, club responsibilities, or by earning points and gaining merit membership. Members must have a minimum GPA of 2.5, be free of suspension during the year holding office, and have no failing grade during the previous six weeks.

Riverdale Junior Reserve Officer Training Corps

Sponsors: LTC Boyd. Meeting Room: J-1. Purpose: To promote the JROTC program and teach the basic concepts of drill and ceremony. Requirements: Contact ROTC department.

Riverdale Singers

Sponsor: Ms.. Smith. Meeting Room: H-1. Purpose: To provide advanced vocal music performance opportunities. Requirements: Audition during first two weeks of school demonstrating advanced vocal techniques.

Riverdale Speech and Forensic Club

Sponsor: Mr. Curry. Meeting Room: A-1. Purpose: To provide public speaking and debate opportunities. Requirements: Open to all students.

Science Academic Olympiad Team

Sponsor: Ms. Rollins. Meeting Room: C-4. Purpose: To compete in the Middle Tennessee Science Olympiad. Requirements: Teacher recommendation, good grades, and interest in science.

Science Club

Sponsors: Mr. Vaden, Mr. Horton, Mrs. Richardson. Meeting Room: C-6. Purpose: To offer further experiences in science. Requirements: Students must be currently enrolled in a science class, maintain a 2.5 GPA in that class, attend meetings, and participate in various club projects.

Skills USA Automotive

Sponsor: Mr. Staats. Room: K-5. Purpose: To develop the future leaders and skills needed in the automotive industry.

Skills USA Graphic Arts

Sponsor: Mr. Netherton. Room: M-4.

Spanish Club

Sponsors: Mrs. Hargett, Butler, Prince, Anderson, and Hensley. Meeting Room: BN-8. Spanish classes. Purpose: To offer enrichment of the Spanish language and culture through participation in community service. Requirements: must be enrolled in a Spanish class.

Swing Club

Sponsor: Ms. Kennedy. Meeting Room: C-1 (after school). Purpose: To provide swing dance instruction and practice. Requirements: Open to everyone but you must participate.

Symphonic Band

Sponsor: Mr. Meers and Mr. Aymett.. Meeting Room: H-2. Purpose: To provide an intermediate musical experience for students. Requirements: Students must register for the class and have appropriate instrumental music classes on the junior high or middle school level.

Thespians

Sponsors: Ms. Smith. Meeting Room: Auditorium or D-5. Purpose: To recognize outstanding actors and actresses enrolled at RHS. Requirements: Students may earn membership points by participating in school productions.

Wind Ensemble

Sponsor: Mr. Meers. Meeting Room: H-2. Purpose: To provide an advanced musical experience for students selected through audition. Requirements: Audition by sight-reading and performance on all major scales.

Women's Chorale

Sponsor: Ms. Smith. Meeting Room: H-1. Purpose: To provide vocal music performance opportunities for selected girls. Requirements: Sign up for class and pass an audition. Must demonstrate advanced vocal techniques.

Young Artists & Writers

Sponsors: Dr. White, Mrs. Taylor. Meeting Room: E-8 Purpose: To motivate and support the young writers and artists at Riverdale. Requirements: Submit a writing sample or drawing for our yearly publication.

Athletic Teams

Sport

Baseball	Buddy Powers
Girl's Basketball (Varsity)	Micheal Burt
Girl's Basketball (Freshmen)	Cuyler Lanier
Boy's Basketball (Varsity)	Brandon Burks
Boy's Basketball (Freshmen)	Jace Bryant
Cheerleading (Varsity)	Brooke Wyant
Cheerleading (Freshmen)	Brooke Wyant
Cross Country	Steve Williams
Football (Varsity)	Coach Aydelot
Football (Freshmen)	
Golf	Brandon Burks
Girl's Soccer	Ali Arman
Boy's Soccer	Ali Arman
Softball	Jeff Breeden
Swimming	Lamar Davis
Girl's / Boy's Tennis	Matt Curry
Track & Field	Rickey Field
Volleyball	Jennifer Hignite
Wrestling	Paul Vaughn

Six Weeks

1st August 9-September 21
2nd September 24-November 2
3rd November 5-December 20
4th January 3-February 15
5th February 19-April 11
6th April 14-May 28

Report Card Day

October 10
November 14
January 9
February 27
April 23
May 28

Parent Conferences

October 18 & March 13

Buses

The rules for bus conduct are printed in the Rutherford County Student Handbook and Code of Behavior and Discipline booklet. It is given to each student at the beginning of the year and is signed by the student and parent. All rules in this booklet are strictly followed.

Any student who needs to ride a different bus must have a note from their parent stating this. It must be brought to your principal in the morning to be signed.